

## **COPIES OF MEDICAL RECORDS**

**Please be advised of the following fee schedule for medical records requests.  
Payment is due prior to mailing of completed records or at time of pickup.**

- **One dollar (\$1) per page for the first ten (10) pages.**
- **Fifty cents (\$.50) per page for pages eleven (11) through fifty (50).**
- **Twenty five cents (\$.25) per page for pages fifty-one (51) and higher.**
  
- **Five dollars (\$5) per CD (X-ray/MRI).**
- **Five dollars per page printed X-ray/MRI film.**
  
- **Requests for medical records to be provided within two (2) working days will be processed with an additional ten dollar (\$10) fee.**
  
- **If your preference is to pick up the records, you will be contacted when they are ready. Documents must be in a sealed envelope and delivered to the Registration Department or appropriate department. Records to be mailed will be assessed an additional labor charge for mailing.**

**Please contact our office for specific payment details if the following applies:**

- **Medicaid**
- **Request for consideration of financial hardship**